



## Department of North Carolina

William E. Brown



17 Oct 2023

To: Marine Corps League National COO Bob Borka  
From: William E. Brown, MCL Life Member #60939

Subj: **Proposed Amendment to the National Bylaws**, Article IX, Section 930 – Meetings

In accordance with the Bylaws Article XI, Sections 1100, and National Administrative Procedures Section 10020 the following is submitted for consideration by the body assembled at the 2024 National Convention.

### **CURRENT:**

**Section 930. Meetings.** A detachment shall meet at a date, time and frequency of its choosing. Once a month is recommended. The detachment charter or a copy, the National Colors, and a Bible shall be displayed at all business meetings.

### **PROPOSED (Language in RED):**

**Section 930. Meetings.** A detachment shall meet at a date, time and frequency of its choosing. Once a month is recommended. The detachment charter or a copy, the National Colors, and a Bible shall be displayed at all business meetings. **The "Ritual" of the Marine Corps League shall be observed and employed at all meetings and appropriate functions to the maximum extent possible.**

**A. Capturing of Minutes – All meetings where detachment business is conducted, regular membership, Board of Trustees, and Detachment Staff, where a quorum is required and met shall be properly recorded:**

**1. The minutes at a minimum shall include but not limited to:**

- a. Date, Time, & Location of the meeting.**
- b. Purpose of the meeting.**
- c. Members attending.**
- d. Issues discussed.**

**e. Action(s) taken; especially so, if motions for financial authorizations are made and approved.**

**2. The minutes of the detachment meetings serve as backup when the detachment financial audit occurs showing all detachment member authorizations of expenditures.**

**B. Paymaster Report – The detachment paymaster should provide a report to the membership of all financial transactions occurring since the last detachment meeting, to include reporting of transmittal of dues, monies received from fund raising, as well as expenditures and their authorization (the current detachment budget or approval at detachment meetings supported in the respective minutes). Lastly, a motion to accept the Paymaster report, subject to audit is made, seconded and when approved, is documented in the minutes.**

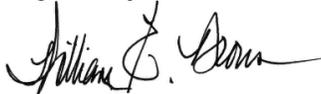
**CHANGE RATIONALE:** Presently neither the NBL nor NAP require specific guidance or detail at the detachment level other than the publication of the Marine Corps League "*Ritual*". The current "*Guidebook for Detachments*" is now almost 11 years old and is but a guide and not a specific document requiring adherence thereto. We are frequently finding instances where the detachments are not maintaining minutes or in some instances, elected leaders have directed that minutes are not needed. It is only when an audit is properly conducted do we find these required supportive documents not available

to substantiate expenditures by the detachment. Without these requirements, the detachment may find themselves depleted of funds, filing of Chapter 9 actions or a warranted suspension of their charter. This is not an encumbrance upon the Detachment but rather a safeguard and statement of the financial stability of the detachment and protection in the event of an audit by their department, League, state/commonwealth or IRS.

This is not meant to be a means of telling the detachments commandants and boards of trustees how to run their respective detachments but a straightforward approach to having them maintained above reproach and transparent as a non-profit organization.

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Respectfully Submitted,



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Department of North Carolina Judge Advocate  
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